Everyone is welcome.

This document outlines a set of guidelines which we feel underpin the Adapt project and those involved with it. As such, we ask that all community members agree with, and work to the following statements.

The code and authoring tool will be free

We will release the code and authoring tool under the [GPL v3 license](#).

We produce stable, high-quality code

We recognise the importance of stable software which has as few bugs as possible, and endeavour to produce very high quality code. This includes establishing and following quality coding standards, peer review processes, building in unit tests and conducting thorough testing cycles using both the professional testing teams in the collaborating organisations and the Adapt community.

We work towards the vision

Over time, there will be opportunities (and maybe even pressures) to diverge away from the vision statement. We would like everyone to help this project stay focused on the vision and to help achieve it. This includes reminding and politely challenging people in the community (*especially* those who are looking after the core code).

Should you be invited into a decision-making role, we expect that by accepting you are signing up to the vision statement and will consider this in any decisions you have input to. To help with this, we have broken down the key strategic considerations and how they apply into a number of different roles. More information about this can be found in our separate governance structure specification.

We are open, honest and friendly

This is really a no-brainer, and probably something that everyone does naturally, but it deserves a mention as one of our core values regardless.

We would like everyone to remember that we are dealing with real people and that we want to welcome them. We would like everyone who signs up to feel like they can ask anything related to this project. As part of this, we will be open and honest about where we are at, any shortcomings and things we are, or are not planning or able to achieve given the circumstances. We always aim to explain the reasons as part of our responses.

We will also point out and tackle unacceptable behaviour.

All discussions are to take place in the open and on the forums of this site

We avoid having private discussions. The value of discussing things in the open is that we will be more likely to achieve consensus, make better decisions and that in doing so, we are also building up a knowledge base which anyone (especially newcomers) can refer to.

The only exception to this is the quarterly steering group meeting, which focuses on reviewing progress, strategic issues and opportunities, finances and funding, the running of our systems and the governance structure and appointments. This also includes considering nominations for promoting Community Members to *Collaborator* or *Steering Group Member* status as well as considering demoting members in exceptional cases.

We are quick to respond

We sign up to responding to queries and posts promptly. This can make all the difference in us being able to build and retain thriving developer and user communities, as well as attracting funding for the project.

We stay focused on learning

While our work may well apply to the wider web-community, it is important to emphasise that we are committed to the vision of building a leading responsive *e-learning design* framework and authoring tool in order to serve a *learning-related* purpose.

We drive for a low barrier to entry

In order to be able to achieve a market leading position, we need to be mindful of the barrier to entry at all times and for all types of users. This includes good documentation and plug-in architecture for developers, an intuitive and easy to use interface for end users and a responsive and helpful community for everyone!

We consider documentation as being very important

In line with the above point, we consider documentation to be of paramount importance to the project, as one of its primary functions is to help keep a low barrier to entry for newcomers. We therefore commit to create clear and sufficient documentation quickly, and to maintain it should it become outdated in the future.

We aim for ease of use for a non-technical audience

We consider ease of use and intuitive user interfaces of key importance. We commit to considering the end users, seeking their input and following best practice in user interface design at all times.

We reward significant and continued contributions with influence over time

The project is set up as a meritocracy. As such, we are open to inviting contributors into the leadership structure if their commitment, contributions and behaviour warrant it; we believe that hard work should be rewarded.